

Notice of Internship/Project Paper

Of

Examinees of MBA 2nd Semester Examination 2018, Session: 2017-18

(Date: 21.05.2022)

This is to notify all the students of (MBA 2nd Semester, 17-18) Internship/Project program that students who will complete their Internship/Project Paper have to follow the instruction to prepare the report properly and present the report under active supervision of a supervisor by following the **DATE and PROCEDURE** which is instructed by the department. All the **Time-Frame** will be strictly maintained by the department and by the supervisor.

Follow the following instruction:

SL	Activity Details	Time Frame
01	Students have to submit the “ Title of the Intern/Project Report ” by discussing with the supervisor	22nd May (22-05-22) to 03rd June (03-06-22)
02	Students have to finalize/ confirm the “ Title of the Intern/Project Report ”	04th June (04-06-22) to 11th June (11-06-22)
3	1st Review of the report by the supervisor	12th June (12-06-22) to 30th June (30-06-22)
04	2nd Review of the report by the supervisor	01st July (01—07-22) to 22nd July (22-07-22)
05	Before final print of the report, submit “ Final Draft ” to the take the approval of supervisor	Within 30th July,22 (30-07-22)
06	Last Date of Submit of the Report on or before	Within 06th August,22 (06-08-22)

** Students must have to pay **Taka 2500/-** as Internship / Project Paper Fees in the Accounts Section before **Submission of the final Report**

Coordinator
Dept. of Business Administration

Head
Dept of Business Administration