

**Class Commencement Notice**  
**MBA 1<sup>st</sup> Year 1<sup>st</sup> Semester (Session: 2019-20)**

**(05/03/2022)**

This is to inform all the students of **MBA 1<sup>st</sup> Year 1<sup>st</sup> Semester, (Session: 2019-20)** that your **1<sup>st</sup> Semester** classes will start from **11 March, 2022 (Friday)** as per academic schedule. You are instructed to collect detailed class routine which is available **(08-03-2022)** on the notice board, web-site ([www.istt.edu.bd](http://www.istt.edu.bd)), face-book page of ISTT (link:[www.facebook.com/isttdhaka](http://www.facebook.com/isttdhaka)). Students have to fully obey and maintain the following instructions, otherwise you will be subjected to rules and regulation of the academic council and couldn't attain National University Final Examination:-

- **Class Start From : 11 March, 2022 (Friday) from 9:30 am**
- **Last date of Semester Admission fee : 20<sup>th</sup> March, 2022**
- **Semester Admission Fees (without late fees): Tk. 5,500/-**
- **Tuition fees must be paid within 15<sup>th</sup> Day of each Month (effective from April)**
- **Minimum Class attendance required : 80% of total class**
- **Students with less than 60% attendance and absence in Mid-term & In-Course Examination will not allow to do form-fill up for NU Examination**
- **All the unavoidable circumstances must be shared with department and prior approval is required**

**[All the classes will be conducted at Permanent campus of ISTT  
(Opposite to OGSB Hospital, Mirpur-13, Notun Bazar)]**

**(K.H. Robel)**

**Course Coordinator**

**(Golam Mustafa Chowdhury)**

Head of Business Administration Dept.

**Copy to :**

Executive Director Sir Office

Principal sir Office

Accounts & Admin Department

# **Academic Calendar**

## **MBA 1<sup>st</sup> Year 1<sup>st</sup> Semester (Session: 2019-20)**

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**Important academic activities and dates are given below:**

- **Class Start** : **11<sup>th</sup> March, 2022 (Friday) from 9:30 am**
- **Mid-Term Examination** : **3<sup>rd</sup> week of June (Tentative : 17<sup>th</sup> June)**
- **Admit card Collection** : **Before or as on 15<sup>th</sup> June,2022**
- **Result Published** : **Within 10 days after Examination**
- **In-course Final Exam** : **4<sup>th</sup> week of August (Tentative: 26<sup>th</sup> August)**
- **Admit card Collection** : **Before or as on 23<sup>rd</sup> August,2022**
- **Class End** : **Before getting NU Final Exam. Routine**

**Notes:**

- Students with less than 60% attendance and remain absence in Mid-term & In-Course Examination will not allow to do form-fill up for NU Examination.
- You are instructed to talk with the Department for any type of query or assistance.

**[All the classes will be conducted at Permanent campus of ISTT  
(Opposite to OGSB Hospital, Mirpur-13, Notun Bazar)]**

**(K.H. Robel)**  
**Course Coordinator**

**(Golam Mustafa Chowdhury)**  
Head of Business Administration Dept.

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Executive Director Sir Office  
Principal Sir Office  
Accounts & Admin Dept.

**Institute of Science Trade & Technology (ISTT)**  
**Department of Business Administration**  
**MBA Program**  
**Session: - 2019-20, Semester: 1<sup>st</sup> Semester**  
**Class Schedule**

**Room number: 203**  
**from: 11<sup>th</sup> March, 2022**

**Effective**

Course name	Faculty name & designation	Class Day	Class Time
Management of Multinational Corporations	Golam Mustafa Chowdhury Asst Professor & Head, DBA, ISTT	Friday	9:30 – 11:00
Bangladesh Economy: Performance & Policies	Shafia Shahin Khan, CEO, Center of Enterprise Capability Initiative	Friday	11:00 – 12:30
Advanced Research Methodology	Abdullah AL Mamun PhD Researcher, UPM	Friday	2:30 – 4:00
Managerial Economics	Dr. Par Mosiur Rahman, Registrar, SMUCT	Saturday	7:00 - 8:30 pm
Project Management	Kh Rubel, Assistant Professor & Coordinator, DBA, ISTT	Saturday	5:30 - 7:00 pm

**K.H Robel**  
**Coordinator, Dept. of Business Administration**

**Golam Mustafa Chowdhury**  
**Head of Business Administration Department**

Any type of academic query is appreciable:

Robel Sir, Contact: - 01716091912 or khobel2508@gmail.com

Mustafa Sir, Contact: - 01736-172924 or [mostafa\\_dba@istt.edu.bd](mailto:mostafa_dba@istt.edu.bd)

Web-site: [www.istt.edu.bd](http://www.istt.edu.bd) , Facebook page: facebook.com/isttdhaka

All the classes will be conducted at your Permanent Campus (ISTT, Opposite of OGSB Hospital, Mirpur)